

Education Committee Agenda
Coatesville Area Senior High School Auditorium
March 12, 2019 - 6:00 PM
(1st Committee Meeting of the Evening)

CHAIRPERSON: Robert J. Fisher
BOARD MEMBERS: Henry J. Assetto and Robert T. Marshall, Jr.
ADMINISTRATION: Dr. Cathy Taschner and Karen Hall
CALL TO ORDER: _____

APPROVAL of MINUTES

Approval of the February 12, 2019 Education Committee meeting minutes. ([Enclosure](#))

Motion: _____ Second: _____ Vote: _____

AGENDA ITEMS

A. Confidential Independent Contractor’s Contract – Student 90002829

RECOMMENDED MOTION: That the Board of School Directors approve the confidential Independent Contractor’s Contract for student 90002829, as presented. ([Confidential Enclosure](#))

B. Out-of-State Field Trip Date Adjustment – P. R. – C.A.I.S.H.

RECOMMENDED MOTION: That the Board of School Directors approve the date adjustment for the upcoming out-of-state field trip, as presented. ([Confidential Enclosure](#))

C. Out-of-State Field Trip Request – C.A.I.S.H.

RECOMMENDED MOTION: That the Board of School Directors approve the out-of-state field trip request, as presented. ([Confidential Enclosure](#))

D. [Possible] Overnight Stay – Boys’ Basketball Tournament

RECOMMENDED MOTION: That the Board of School Directors approve the request for a possible overnight stay, if needed, for boys’ basketball. ([Confidential Enclosure](#))

E. Krapf Charter Service Agreement – Boys’ Basketball Playoffs

RECOMMENDED MOTION: That the Board of School Directors approve the Agreement between CASD and Krapf to provide charter service for the boys’ basketball playoffs, as presented. ([Confidential Enclosure](#))

F. Student Adjudications: 10002121, 60000784, 10005428, 10012977 and 10002198

RECOMMENDED MOTION: That the Board of School Directors approve student adjudications for the following students:

10002121 60000784 10005428 10012977 10002198

G. Student Teacher/Intern/Practicum Placements

RECOMMENDED MOTION: That the Board of School Directors approves the following student teacher/intern/practicum placements, as presented:

➤ **West Chester University effective March 2019 until May 2019**

<u>Student</u>	<u>Cooperating Teacher</u>	<u>Location</u>
Dave Bonilla-Garcia	C. Doug Ballard	North Brandywine MS

INFORMATIONAL ITEM(S)

- Enrollment Reports for the month ending February 28, 2019. ([Enclosure](#))

OLD BUSINESS

NEW BUSINESS

PUBLIC COMMENT

ADJOURNMENT _____

*Notice of this public meeting was advertised in the Daily Local News on January 1, 2019 and on the District website.
Copies of the minutes will be maintained in the office of the Board Secretary.*

Operations Committee Agenda

Coatesville Area Senior High School Auditorium

March 12, 2019 - 6:00 PM

(2nd Committee Meeting of the Evening)

CHAIRPERSON: Ann Wuertz
BOARD MEMBERS: Brandon J. Rhone and Tyrone Carter
ADMINISTRATION: Dr. Cathy Taschner and Karen Hall
CALL TO ORDER: _____

APPROVAL of MINUTES

Approval of the February 12, 2019 Operations Committee meeting minutes. ([Enclosure](#))

Motion: _____ Second: _____ Vote: _____

AGENDA ITEMS

A. Change Order No. 17766-1 – The Protection Bureau - Facilities Building

RECOMMENDED MOTION: That the Board of School Directors approve the Change Order, Facilities Building Job No. 17766-1 and authorizes the Protection Bureau to perform their suggestion of relocating, programming, and testing of the panel into the new location. ([Enclosure](#))

B. Request to Waive Fees – Boy Scouts Pool Use – C.A.S.H.S.

RECOMMENDED MOTION: That the Board of School Directors approve the request to waive fees, in the amount of \$200, for use of the pool on March 18, 2019, as presented. ([Enclosure](#))

C. Request to Waive Fees – Caln Little League – Caln Elementary School

RECOMMENDED MOTION: That the Board of School Directors approve the request to waive fees, in the amount of \$1,840, for use of outdoor fields from March 13th through August 31, 2019, as presented. ([Enclosure](#))

D. Request to Waive Fees – Caln Little League – Scott Field

RECOMMENDED MOTION: That the Board of School Directors approve the request to waive fees, in the amount of \$3,680, for use of Scott Field from March 13th through August 31, 2019, as presented. ([Enclosure](#))

E. Request to Waive Fees – Field Hockey Team Camp – C.A.S.H.S. Multipurpose Field

RECOMMENDED MOTION: That the Board of School Directors approve the request to waive fees, in the amount of \$4,323.75, for use of the multipurpose turf field at C.A.S.H. from July 29 - 31, 2019. The Field Hockey Booster Club is willing to pay custodial fees in the amount of \$99. ([Enclosure](#))

F. Request to Waive Fees – Girls' Lacrosse Youth Camp – C.A.S.H.S.

RECOMMENDED MOTION: That the Board of School Directors approve the request to waive fees, in the amount of \$6,587.50, for use of the gymnasium to host a youth camp from June 24th to June 28th for CASD students in grades K-8. The Booster Club is willing to pay custodial fees in the amount of \$165. ([Enclosure](#))

G. Request to Waive Fees – Girls Who Code – Scott Middle School

RECOMMENDED MOTION: That the Board of School Directors approve the request to waive fees, in the amount of \$2,486, for use of the computer lab from March to May 2019. ([Enclosure](#))

H. Request to Waive Fees – Girls Youth Lacrosse – South Brandywine Middle School

RECOMMENDED MOTION: That the Board of School Directors approve the request to waive fees, in the amount of \$1,190, for use of the athletic fields from March thru June 2019. ([Enclosure](#))

I. Request to Waive Fees – Grubes Pool Service – C.A.S.H.S.

RECOMMENDED MOTION: That the Board of School Directors approve the request to waive fees, in the amount of \$1,200, for use of the pool on April 7th, 13th and 14th to teach CPR, advanced first, and lifeguarding skills to CASD students in grades 9-12. Grubes Pool Service is willing to pay custodial fees in the amount of \$594. ([Enclosure](#))

J. Request to Waive Fees – Mid-Atlantic Percussion Society Championships – C.A.I.H.S.

RECOMMENDED MOTION: That the Board of School Directors approve the request to waive fees, in the amount of \$7,680, for use of the facilities to host the Mid-Atlantic Percussion Society Championships on April 6, 2019. The Coatesville Parents Music Club (CPMC) has agreed to pay for security, and custodial fees (\$990) for this event. ([Enclosure](#))

K. Request to Waive Fees – Philly’s Finest 7v7 Tournament – C.A.S.H.S.

RECOMMENDED MOTION: That the Board of School Directors approve the request to waive fees, in the amount of \$6,912, for use of the campus stadium, multipurpose turf field, and one grass field on April 28, 2019. The organization is willing to pay custodial fees in the amount of \$363 for this event. ([Enclosure](#))

L. Scott Field Project

RECOMMENDED MOTION: That the Board of School Directors approve the consideration of placing a two-story wrestling and turf indoor facility on the Scott Field Complex at no cost to the District and that the Facilities Director work with the Architect to review the proposal and insure that the donation meets all required city ordinances, prior to a Board presentation in April.

M. Closure of South Brandywine Middle School – Resolution

RECOMMENDED MOTION: That the Board of School Directors approve the Resolution for the closure of South Brandywine Middle School, as presented. ([Enclosure](#))

INFORMATIONAL ITEM(S)

- Food Service Reimbursement/Participation Report for the month ending 2/28/2019. ([Enclosure](#))

OLD BUSINESS

NEW BUSINESS

PUBLIC COMMENT

ADJOURNMENT _____

*Notice of this public meeting was advertised in the Daily Local News on January 1, 2019 and on the District website.
Copies of the minutes will be maintained in the office of the Board Secretary.*

Finance Committee Agenda

Coatesville Area Senior High School Auditorium

March 12, 2019 - 6:00 PM

(3rd Committee Meeting of the Evening)

CHAIRPERSON: Thomas N. Keech
BOARD MEMBERS: James Hills and Ann M. Wuertz
ADMINISTRATION: Dr. Cathy Taschner and Karen Hall
CALL TO ORDER: _____

APPROVAL of MINUTES

Approval of the February 12, 2019 Finance Committee meeting minutes. ([Enclosure](#))

Motion: _____ Second: _____ Vote: _____

AGENDA ITEMS

A. Financial Statements

RECOMMENDED MOTION: That the Board of School Directors approve the enclosed financial statements/bills payable list, as presented. ([Enclosure](#))

B. \$1,000 Donation – S.P.I.R.I.T. Summit - Chester County Economic Development Council

RECOMMENDED MOTION: That the Board of School Directors accept a donation in the amount of \$1,000 to be used for the 2019 S.P.I.R.I.T. Summit. ([Enclosure](#))

C. \$300 Donation – S.P.I.R.I.T. Summit - N.A.A.C.P.

RECOMMENDED MOTION: That the Board of School Directors accept a donation in the amount of \$300 to be used for the 2019 S.P.I.R.I.T. Summit. ([Enclosure](#))

D. \$750 Walmart Foundation Community Grant – School Police

RECOMMENDED MOTION: That the Board of School Directors accept a grant in the amount of \$750 from the Walmart Foundation to be used to purchase equipment for the Coatesville Area School District Police Department. ([Enclosure](#))

E. 2017-2018 Independent Financial Audit – Maillie LLP

RECOMMENDED MOTION: That the Board of School Directors accept the 2017-2018 Independent Financial Audit for fiscal year ending June 30, 2018. ([Confidential Enclosure](#))

F. Asbestos Abatement Bid Award - Prism Response, LLC - Friendship Elementary School

RECOMMENDED MOTION: That the Board of School Directors award the Asbestos Abatement Bid for Friendship Elementary School to Prism Response, LLC in the amount of \$143,929.00. ([Enclosure](#))

G. ChescoNet eRate Bid Award and Agreement

RECOMMENDED MOTION: That the Board of School Directors approve the Agreement between CASD and ChescoNet, as presented. ([Enclosure](#))

H. Glen Mills School Act 48 Program Agreement

RECOMMENDED MOTION: That the Board of School Directors approve the Private Provider Contract and Act 48 Program Agreement between CASD and Glen Mills School, as presented. ([Enclosure](#))

I. French Creek Golf Club Event Agreement – Employee Awards Dinner

RECOMMENDED MOTION: That the Board of School Directors approve the Agreement between CASD and the French Creek Golf Club as the host site for the 2019 employee awards dinner to be held Wednesday, May 29, 2019. ([Enclosure](#))

J. Board Treasurer

RECOMMENDED MOTION: That the Board of Directors appoint Assistant Business Manager, Michelle Kelly as the Board Treasurer effective March 13, 2019.

K. MAGNA Award Donation

RECOMMENDED MOTION: That the Board of Directors accept the \$5,000 MAGNA award and approve video permission to the National School Board Association.

L. Human Resources Report

RECOMMENDED MOTION: That the Board of School Directors approve the resignations, appointments, new positions, leave of absences, transfers, changes of status and corrections, as outlined below:

1. Resignations - Regular and Extra Duty

RECOMMENDED MOTION: That the Board of School Directors approve the following Resignations - Regular and Extra Duty:

a. CATA

- 1) Cava, Kathleen, Elementary Teacher for Caln Elementary School. Letter Dated: 2/25/2019. Reason: Personal. Effective: 3/15/2019.

b. CATSS

- 1) DeMarco, Vilma Mary, 2.5 Hour Cafeteria/Playground Aide for King's Highway Elementary School. Letter Dated: Verbal. Reason: Personal. Effective: 12/21/2018.

c. EXTRA DUTY

- 1) Miles, Willie, 8th Grade Track Coach for North Brandywine Middle School. Letter Dated: 2/28/2019. Reason: Personal. Effective: 2/28/2019.
- 2) Miles, Willie, 8th Grade Football Coach for Scott Middle School. Letter Dated: 2/28/2019. Reason: Personal. Effective: 2/28/2019.

d. FEDERATION

- 1) Paylor, Brigitte, 3 Hour Food Service General Utility Worker for Reeceville Elementary School. Reason: Personal. Effective: 2/12/2019.

2. New Appointments - Regular and Extra Duty

RECOMMENDED MOTION: That the Board of School Directors approve the following New Appointments - Regular and Extra Duty:

a. CATSS

- 1) Christmas, Vantina, Instructional Aide for Gordon Early Literacy Center. Posted: 9/5/2018. Salary: \$10.50/hour. Effective: 3/4/2019. SP4: Approved. Pending 168 Forms.

b. EXTRA DUTY

- 1) Coppadge, Charlene, ESY Substitute Teacher for the Coatesville Area School District. Posted: 1/9/2019. Salary: \$33/hour. Effective: 7/8/2019—8/1/2019. SP4: Staff.
- 2) Fierras, Michael, Homebound Instruction Tutor for the Coatesville Area School District. Posted: 11/28/2016. Salary: \$33/hour. Effective: 3/12/2019. SP4: Staff.
- 3) Fierras, Michael, 7th Grade Track and Field Coach for North Brandywine Middle School. Posted: 1/22/2019. Salary: \$1,699.50. Effective: 2018—2019 School Year. SP4: Staff.
- 4) Froggatt, William, Homebound Instruction Tutor for the Coatesville Area School District. Posted: 11/28/2016. Salary: \$33/hour. Effective: 3/12/2019. SP4: Staff.
- 5) Hines, Delores, ESY Substitute Teacher for the Coatesville Area School District. Posted: 1/9/2019. Salary: \$33/hour. Effective: 7/8/2019—8/1/2019. SP4: Staff.
- 6) Messikomer, Dale, ESY Aide for the Coatesville Area School District. Posted: 1/9/2016. Salary: \$12.50/hour. Effective: 7/8/2019—8/1/2019. SP4: Staff.
- 7) Smith, Karen, Mentor for Charles Mohler for South Brandywine Middle School. Posted: 8/8/2018. Salary: \$1,000 (prorated). Effective: 3/11/2019. SP4: Staff.
- 8) Speer, Robert, 8th Grade Softball Coach for North Brandywine Middle School. Posted: 12/14/2018. Salary: \$2,235.75. Effective: 2018—2019 School Year. SP4: Staff.
- 9) Williams, Kathryn, 7th Grade Softball Coach for South Brandywine Middle School. Posted: 10/29/2018. Salary: \$1,566. Effective: 2018—2019 School Year. SP4: Staff.

3. Leave(s) of Absence

RECOMMENDED MOTION: That the Board of School Directors approve the following Leave(s) of Absence as indicated:

a. CATA

- 1) Bonamico, Melissa, School Psychologist for South Brandywine Middle School. Effective: 3/4/2019—4/26/2019.
- 2) Campbell, Aileen, Teacher for Reeceville Elementary School. Effective: 1/17/2019—3/6/2019.
- 3) Carpia, Francine, Teacher for Scott Middle School. Effective: 2/22/2019—5/3/2019.
- 4) Sayles, Mary Carol, Art Teacher for Reeceville Elementary School. Effective: 4/10/2019—6/7/2019.

- 5) Schwarz, Susan, Teacher for Reeceville Elementary School. Effective: 1/30/2019—3/25/2019.

b. CATSS

- 1) McNutt, Irene, Technology Aide for the Coatesville Area School District. Effective: 1/30/2019—3/1/2019.

4. Involuntary Transfers

RECOMMENDED MOTION: That the Board of School Directors approve the involuntary transfer of:

a. CATSS

- 1) Harvey, Carla, move from 6.5 Hour Special Education Aide for the Coatesville Area Senior High School to 6.5 Hour Special Education Aide for the Coatesville Area Intermediate High School. Effective: 2/27/2019.
- 2) Kennedy, Deborah, move from 6.5 Hour Special Education Aide for the Coatesville Area Senior High School to 6.5 Hour Special Education Aide for the Coatesville Area Intermediate High School. Effective: 2/27/2019.

5. Correction

RECOMMENDED MOTION: That the Board of School Directors approve the following correction as indicated:

a. CATSS

- 1) Henderson, Nancy, voluntarily transfer from 6.5 Hour Aide for North Brandywine Middle School to 6.5 Hour Aide for King's Highway Elementary School. Effective: 2018—2019 School Year.

M. PA 21st Century Community Learning Center – Letter of Agreement

RECOMMENDED MOTION: That the Board of School Directors approve the letter of agreement to host a 21st Century Community Learning Center, as presented. ([*Enclosure*](#))

INFORMATIONAL ITEM(S)

OLD BUSINESS

NEW BUSINESS

PUBLIC COMMENT

ADJOURNMENT _____

*Notice of this public meeting was advertised in the Daily Local News on January 1, 2019 and on the District website.
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Policy Committee Agenda
Coatesville Area Senior High School Auditorium
March 12, 2019 - 6:00 PM
(4th Committee Meeting of the Evening)

CHAIRPERSON: Robert T. Marshall, Jr.
BOARD MEMBERS: Brandon J. Rhone and Thomas Siedenbuehl
ADMINISTRATION: Dr. Cathy Taschner and Karen Hall
CALL TO ORDER: _____

APPROVAL of MINUTES

Approval of the February 12, 2019 Policy Committee meeting minutes. (*Enclosure*)

Motion: _____ Second: _____ Vote: _____

AGENDA ITEMS

A. Policy 810.3 - School Vehicle Drivers – 2nd Reading

RECOMMENDED MOTION: That the Board of School Directors approve the second reading of Policy 810.3, as presented. (*Enclosure*)

B. Safe-To-Say-Something Procedures

RECOMMENDED MOTION: That the Board of School Directors approve the Safe-To-Say-Something Procedures.

INFORMATIONAL ITEM(S)

OLD BUSINESS

NEW BUSINESS

PUBLIC COMMENT

ADJOURNMENT _____

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